

**Governing Body of St Cuthbert Mayne
Joint Catholic & Church of England Voluntary Aided School
Trumlands Road, Torquay, Devon, TQ1 4RN**



Charity status: Exempt

Student Name: _____ Reg Group: _____

GIFT AID DECLARATION

Donor Information

Title: _____

Forename(s): _____

Surname: _____

Home Address: _____

_____ Postcode: _____

National Insurance No: _____ (Optional)

I am a UK taxpayer and I would like the Governing Body of St Cuthbert Mayne Joint Catholic & Church of England Voluntary Aided School, Trumlands Road, Torquay, TQ1 4RN to treat all donations I make from ***6th April 2008 / from the date of the declaration** as Gift Aid donations until I notify you otherwise.

Signature: _____ **Date:** _____

Notes:

- In order to make this declaration you must be a taxpayer who pays an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year.
- You can cancel this declaration at any time if in the future your circumstances change and you no longer pay tax equal to the tax that the charity reclaims by notifying St Cuthbert Mayne School.
- If you are unsure whether your donations qualify for Gift Aid Tax relief ask your local tax office for a Gift Aid leaflet.
- If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
- Please notify St Cuthbert Mayne School if you change your name or address.
- We will use the data you have provided to reclaim tax and to update our school records only.

**Please delete as appropriate*

Please return your completed form to the Finance Office, St Cuthbert Mayne School, Trumlands Road, Torquay, TQ1 4RN.