



St Cuthbert Mayne

Educating for life in all its fullness

Teacher of English and Media
Permanent

Job Information Pack

Teacher of English and Media

We are seeking to appoint an enthusiastic, well qualified and ambitious Teacher of English and Media to join a vibrant and rapidly improving school. The successful applicant will be committed to raising student attainment, and experienced in teaching English and Media across Key Stages and a range of abilities.

The School

St Cuthbert Mayne School is a Joint Roman Catholic & Church of England School that welcomes all students from across Torbay and South Devon, regardless of their faith background. Our school community is made up of students and staff from Christian and non-Christian backgrounds, who are respectful of our Christian ethos.

There are currently over 900 students on roll, including 125 students in the Sixth Form. The teaching accommodation is of mixed age but well-resourced and maintained. Our exciting £3.6 million building project has now started, which will significantly improve the facilities for students and staff in our school.

It is an exciting time to join the school as we have started the next phase of our journey to provide an outstanding, inspirational and challenging education for all students. We have a relentless focus to ensure that our children get access to the best possible teaching through a vibrant and engaging curriculum, so that they live life to the full both now and in the future. This will be a challenging but very rewarding post. The school is committed to developing all its staff through regular coaching and a wide range of professional development opportunities through the South West Institute for Teaching (SWIFT). If you are passionate about making a difference to the life chances of our children then we would love to hear from you.

The school was last inspected by Ofsted in November 2016 and was graded as Good in every area. The statutory inspection of Anglican/Catholic Schools was also conducted in November, and graded the school Good in all areas. Both reports can be found on the school website www.st-cuthbertmayne.co.uk.

The English and Media Department

The departments of English Language, Literature and Media Studies have recently been brought together into one department. Staff within the department have the opportunity to teach all subjects up to KS5 depending on expertise and experience. The department leader is committed to fostering purposeful career development for teachers at all stages of their career, and encourages a collaborative and co-operative approach to improving teaching and learning within the school.

The English Department

The English Department consists of nine specialist teachers who teach in purpose built classrooms with a range of digital, whiteboard and audio/visual facilities. Staff are encouraged to use a variety of interactive teaching and learning approaches to challenge students across the age and ability range through Key Stages 3, 4 and 5 to reach their full potential. One tool the department relies on is the Google Suite, with Drive and Classroom essential for developing blended learning, so familiarity with using that suite to further students' learning is desirable.

Our current GCSE students follow the Edexcel course for English Language and Literature. We also offer A-Level English Language Syllabus A AQA and English Literature Syllabus A AQA. We have a thriving Media Studies Department and the ability to offer skills to contribute to any of these areas would be advantageous.

We are looking for an enthusiastic, talented teacher with a passion for English to join a dedicated professional team, who ideally has the skills to contribute to our innovative teaching and learning styles.

The Media Department

The media department is growing its position within the school and now sits within the department of English and Media. Explicitly taught at KS4 and KS5, Media students have all opted to study with us and are therefore engaged and interested in classes to teach. More discrete units of media are currently being developed for KS3 English classes in order to build more awareness of this subject at GCSE.

There is a wide array of equipment that knowledge is required for across the Media department. For September 2021 the school is investing £55,000 in upgrading the wifi network across the school to enhance our digital learning strategy and £40,000 in IT equipment, which includes an upgrade to our Mac Suites. Familiarity and experience using a Mac and MacOS programmes will be important to be able to support students in media lessons but there will be occasions where being PC literate is helpful as well. Working knowledge of how to use equipment such as DSLR cameras, camcorders, and compact point and shoot cameras, plus software such as the Adobe Creative Suite is essential for the graphic design tasks involved with supporting media students with their coursework. Experience with Final Cut Pro X is also desirable for supporting media students, particularly at KS5.

Teacher of English and Media

Salary: MPS/UPS

Permanent post

May I remind you of the following dates:

Closing Date for Applications	Monday 24 th May 2021 , 10 am
Proposed Interview dates	Thursday 27 th May 2021

We look forward to receiving your application for this important appointment.

APPLICATION PROCESS

Full details together with an application form can be found on our website. If you have not heard from us within two weeks of your application, then you have not been successful.

You are asked to complete and include the following:

1. An Application Form can be found on our website at:
2. [Teaching Staff Vacancies](#)

2. Letter of Application (No more than 2 sides of A4)

3. Submit your application to Julie Webb - HR and Personnel Officer
julie.webb@stcm.torbay.sch.uk by 10am on the closing date on **Monday 24th May 2021**.

Electronic/e-mailed applications will be accepted. However, should you be invited to interview please be aware that you will be asked to confirm the details on your application by hand signing it. Please email Form to 'julie.webb@stcm.torbay.sch.uk.'

We are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. A DBS disclosure is required for this post.

Please do not send your CV.



St Cuthbert Mayne School

Job Description

The Subject Teacher Teacher of English and Media

Responsible to: Head of English & Media, SLT Line Manager, Headteacher and the Governors

Salary: MPS/UPS

PART ONE: Teaching

All Teaching Staff are expected to meet and demonstrate the relevant National Standards for Teachers available at: [Teachers' standards](#)

A teacher must:

1 Set high expectations which inspire, motivate and challenge students

- establish a safe and stimulating environment for students, rooted in mutual respect
- set goals that stretch and challenge students of all backgrounds, abilities and dispositions
- demonstrate consistently the positive attitudes, values and behaviour which are expected of students.

2 Promote good progress and outcomes by students

- be accountable for students' attainment, progress and outcomes
- be aware of students' capabilities and their prior knowledge, and plan teaching to build on these
- guide students to reflect on the progress they have made and their emerging needs
- demonstrate knowledge and understanding of how students learn and how this impacts on teaching
- encourage students to take a responsible and conscientious attitude to their own work and study.

3 Demonstrate good subject and curriculum knowledge

- have a secure knowledge of the relevant subject(s) and curriculum areas, foster and maintain students' interest in the subject, and address misunderstandings
- demonstrate a critical understanding of developments in the subject and curriculum areas, and promote the value of scholarship
- demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English, whatever the teacher's specialist subject
- if teaching early reading, demonstrate a clear understanding of systematic synthetic phonics
- if teaching early mathematics, demonstrate a clear understanding of appropriate teaching strategies.

4 Plan and teach well-structured lessons

- impart knowledge and develop understanding through effective use of lesson time
- promote a love of learning and children's intellectual curiosity

Teacher of English and Media

- set home learning and plan other out-of-class activities to consolidate and extend the knowledge and understanding students have acquired
- reflect systematically on the effectiveness of lessons and approaches to teaching
- contribute to the design and provision of an engaging curriculum within the relevant subject area(s).

5 Adapt teaching to respond to the strengths and needs of all students

- know when and how to differentiate appropriately, using approaches which enable students to be taught effectively
- have a secure understanding of how a range of factors can inhibit students' ability to learn, and how best to overcome these
- demonstrate an awareness of the physical, social and intellectual development of children, and know how to adapt teaching to support students' education at different stages of development
- have a clear understanding of the needs of all students, including those with special educational needs; those of high ability; those with English as an additional language; those with disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them.

6 Make accurate and productive use of assessment

- know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements
- make use of formative and summative assessment to secure students' progress
- use relevant data to monitor progress, set targets, and plan subsequent lessons
- give students regular feedback, both orally and through accurate marking, and encourage students to respond to the feedback.

7 Manage behaviour effectively to ensure a good and safe learning environment

- have clear rules and routines for behaviour in classrooms, and take responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with the school's behaviour policy
- have high expectations of behaviour, and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly
- manage classes effectively, using approaches which are appropriate to students' needs in order to involve and motivate them
- maintain good relationships with students, exercise appropriate authority, and act decisively when necessary.

8 Fulfil wider professional responsibilities

- make a positive contribution to the wider life and ethos of the school
- develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- deploy support staff effectively
- take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues
- communicate effectively with parents with regard to students' achievements and well-being.

Teacher of English and Media

PART TWO: Personal and Professional Conduct

A teacher is expected to demonstrate consistently high standards of personal and professional conduct. The following statements define the behaviour and attitudes which set the required standard for conduct throughout a teacher's career.

Teachers uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school, by:

- treating students with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position
- having regard for the need to safeguard students' well-being, in accordance with statutory provisions
- showing tolerance of and respect for the rights of others
- not undermining fundamental British values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs
- ensuring that personal beliefs are not expressed in ways which exploit students' vulnerability or might lead them to break the law.
- Teachers must have proper and professional regard for the ethos, policies and practices of the school in which they teach, and maintain high standards in their own attendance and punctuality.
- Teachers must have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities.

Health and Safety

- Be aware of the responsibility for personal Health, Safety and Welfare and that of others who may be affected by your actions or inactions.
- Cooperate with the employer on all issues to do with Health, Safety & Welfare including this as a standing item on departmental agendas.
- Ensure regular risk assessments are carried out as per school policy and refer to relevant parties.

School Ethos and Values

- To conduct oneself in a manner befitting a teacher at all times, ensuring behaviours that display positivity to others.
- To make maximum use of opportunities to generate a culture of celebration and praise amongst the staff and students of the School.
- Promote the health, welfare and emotional well-being of all students.
- Promote equality of opportunity for all students and staff.

Roles and job descriptions are subject to an annual review.

