

Working from home expectations for students



- You will receive work through Google Classroom, or through a paper-based work pack. You are expected to:
- Do the work for all of the subjects you take, aiming for 5 hours of learning per day, plus home learning.
- Use your daily timetable to identify your learning for each day that you are working from home.
- You should work in Google Classroom or the Google Education workspace and share your work back with your teacher via Google Classroom or Drive.
- Follow subject specific instructions that have been given, including for tests and assessments
- Attend where possible the Live Lessons and Support Sessions offered each week.
- You should work on paper if you don't have computer / internet access to Google Classroom. You can take a photo of your work and share it with your teachers via Google Drive or via email.
- Complete all work on time so that your teacher can still check it as part of their usual book check schedule in each subject area.
- Make sure all of your work is clearly labelled with a title, date and your name. Doing your work neatly means that you should be able to insert it into your exercise book when you return (if you are working on paper).
- Work on Knowledge Organisers, SPARX maths and other subject specific home learning content to support your learning.
- Making revision notes, cue cards and diagrams are great ways to extend your learning, as is revisiting learning from previous lessons

Tips for working from home:

- Create a workspace where you can focus on your work - this might be on the kitchen table or another suitable desk in the house.
- Put away and turn off distractions such as mobile phones, televisions, games consoles and stereos.
- Persevere and find alternative methods of approaching your work if you get into difficulty - have that growth mindset that you can succeed!
- Use these timings to structure your day:
 - **Ready to Learn time:** 08.45am - 09.20am - use this time to prepare and plan your day
 - **Lesson 1:** 9.20am - 11.10am
 - **Break:** 11.10am - 11.30am
 - **Lesson 2:** 11.30am - 1.15pm
 - **Lunch:** 1.15pm - 1.45pm
 - **Collective Worship:** 1.45pm - 2.05pm - you can view the collective worship video on your year group Google Classroom
 - **Lesson 3:** 2.05pm - 3.05pm
- Students can contact teachers at school through official channels (ie, school email account, Google Classroom or by phoning/emailing admin) for help, but anticipate that an instant reply may not be possible - we'll do our best to get back to you, so in the meantime try working on another task or subject.